

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **May 13, 2003**

AGENDA ITEM NO.: 4

CONSENT: **X**

REGULAR:

CLOSED SESSION:

(Confidential)

ACTION: **X**

INFORMATION:

ITEM TITLE: **Lynchburg Community Action Group, Inc. (Lyn-CAG) Request for Support for Hand Up Lodge and Family Living Center**

RECOMMENDATION:

City Council approve the attached "Governing Body Resolution for Local Governments" and "Certification of Local Approval for Nonprofit Applicants".

SUMMARY:

Lyn-CAG, Inc. is requesting that City Council approve a resolution and certification for a grant application to the Virginia Department of Housing and Community Development for the SHARE Shelter Support Grant, SHARE Federal Shelter Grant, Child Services Coordinator Grant, and Child Care for Homeless Children Program. These grants provide funding for the Hand Up Lodge, a homeless shelter for men, women, and children and the Family Living Center, a transitional living facility for families.

PRIOR ACTION(S): None

BUDGET IMPACT: The attached letter from Thomas Daniel, Assistant Director indicates that Lyn-CAG will be responsible for any matching funds associated with these grant applications. As a result, no City funding is associated with this grant application.

CONTACT(S):

Thomas E. Daniel, Assistant Director, Lyn-CAG, Inc., 846.2778
Bonnie Svrcek, Deputy City Manager 847.1443 ext. 224

ATTACHMENT(S):

Letter from Thomas E. Daniel, Assistant Director, Lyn-CAG, Inc. dated April 29, 2003
Governing Body Resolution for Local Governments
Sample Certification of Local Approval for Non-profit Applicants

REVIEWED BY: lkp

GOVERNING BODY RESOLUTION FOR LOCAL GOVERNMENTS

- I. WHEREAS, the Commonwealth of Virginia, Department of Housing and Community Development, has issued a Notice of Funding Availability and requested applications under the Application for Fiscal Year 2004 Funding.
- II. WHEREAS, assistance is needed to effectively and adequately address the needs of homeless persons, including families, individuals, and/or children in the City of Lynchburg (enter name of locality).
- III. WHEREAS, an application for a grant(s) under the Application for Fiscal Year 2004 Funding has been prepared.
- IV. WHEREAS, the Lynchburg City Council (enter name of unit of local government) agrees, if an award is received, to provide coordination of safe and sanitary shelter and/or supportive services to homeless persons in conformance with the regulations and guidelines of the following programs:

[Indicate applicable programs with a check (✓)]

<input checked="" type="checkbox"/> SHARE Shelter Support Grant	<input checked="" type="checkbox"/> SHARE Federal Shelter Grant
<input checked="" type="checkbox"/> Child Services Coordinator Grant	<input checked="" type="checkbox"/> Child Care for Homeless Children Program

- V. WHEREAS, L. Kimball Payne, III, City Manager of Lynchburg (enter name and title) may act on behalf of the Lynchburg City Council (enter name of unit of local government) and will sign all necessary documents required to complete the grant transaction.
- VI. WHEREAS, any required match under the program guidelines will be provided.
- VII. NOW, THEREFORE, BE IT RESOLVED THAT the Board of Supervisors, City Council, or other authorizing governmental body of the City of Lynchburg (enter name of locality) hereby authorizes Mr. Tom Daniel, Assistant Director of Lynchburg Community Action Group, Inc. (enter name) to apply for and accept a grant award under the programs indicated above (see IV.) and enter into a Grant Agreement with the Department of Housing and Community Development and perform any and all actions and responsibilities in relation to such Agreement.

Adopted:

Certified:

090L

Clerk of Council

Signature of Authorized Local Government Official

Date

L. Kimball Payne, III, City Manager of Lynchburg

Name and Title of Authorized Local Government Official (print or type)

**SAMPLE CERTIFICATION OF LOCAL APPROVAL FOR
NONPROFIT APPLICANTS**

SHARE Federal Shelter Grant Only

I, L. Kimball Payne, III, City Manager of Lynchburg (*enter name and title*) duly authorized to act on behalf of Lynchburg City Council (*enter name of jurisdiction*), hereby approve the following project(s) proposed by Lynchburg Community Action Group, Inc. (*enter name of nonprofit organization*) which is (are) located in Lynchburg and Bedford Cities, and Amherst, Appomattox, Bedford and Campbell Counties (*enter name of all applicable jurisdictions*).

1. SHARE Shelter Support Grant
2. SHARE Federal Shelter Grant
3. Child Services Coordinator Grant
4. Child Care for Homeless Children Program

Signature of Authorized Local Government Official

Date

L. Kimball Payne, III, City Manager of Lynchburg
Name and Title of Authorized Local Government Official (*print or type*)

Lynchburg Community Action Group, Inc.

926 Commerce Street • Lynchburg • Virginia • 24504

EXECUTIVE DIRECTOR
James H. Mundy

CHAIRMAN
L. A. Franklin

Education & Skills Training
Employment
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Housing and Homelessness
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SERVING CENTRAL VIRGINIA:

Head Start
Hand-Up Lodge
Emergency Assistance &
Crisis Intervention
Emergency Food Bank
Project Discovery
Weatherization
Emergency Home Repair
Housing Rehabilitation
Indoor Plumbing
Rehabilitation
Neighborhood Assistance
Program
Home Ownership
Opportunity Program
Housing Counseling
Community Development &
Outreach
HOPWA
Family Living Center
LYNC-IDA
- Individual Development
Account
Homeownership Program
LYNC-CET
- "Central Virginia Works"
Education & Skills Training
Emergency Transportation
Services



A United Way
of Central Virginia
Affiliate

April 29, 2003

City of Lynchburg
Lynchburg City Council

Dear Honorable Council Members:

I am writing on behalf of Lynchburg Community Action Group, Inc. (Lyn-CAG) to request the adoption of the attached resolutions, "Governing Body Resolution for Local Governments" and "Sample Certification of Local Approval for Nonprofit Applicants." These forms demonstrate the City's ongoing support of several Lyn-CAG programs:

1. Hand Up Lodge – a homeless shelter for men, women and children
2. Family Living Center – a transitional living facility for families

The City of Lynchburg will not be held responsible for items IV and VI of the attached resolution, "Governing Body Resolution for Local Governments." Items IV and VI have historically been a responsibility of Lynchburg Community Action Group, Inc. and will remain a responsibility of the Agency.

The City's support of the attached forms is a significant part of the Federal Shelter Grant (FSG) and Shelter Support Grant (SSG) application. These grants provide operational funds for Hand Up Lodge and the Family Living Center, making it possible for Lyn-CAG to successfully serve the needs of the homeless population throughout our service area.

Thank you for your time and consideration. We feel that your support is invaluable to our mission to help meet the needs of people in Central Virginia.

Should you have any questions or require further information, please contact me at (434) 846-2778.

Sincerely,

Thomas E. Daniel
Assistant Director

Attachments

Tel: (434) 846-2778 e-mail: lynccagrec@mindspring.com Fax: (434) 846-2759

"Helping to Meet the Needs of People in Central Virginia"